

WATERS EDGE COMMUNITY DEVELOPMENT DISTRICT

District Office · 5844 Old Pasco Road · Suite 100 · Wesley Chapel, Florida 33544

WATERS EDGE COMMUNITY DEVELOPMENT DISTRICT

**BOARD OF SUPERVISORS
MEETING
MARCH 23, 2017**

WATERS EDGE COMMUNITY DEVELOPMENT DISTRICT AGENDA MARCH 23, 2017 at 5:00 P.M.

At the Waters Edge Clubhouse, located at 9019 Creedmoor Lane, New Port Richey, FL 34654

District Board of Supervisors	Edward Grillo Roger LeBlanc Michael McCarthy Bob Sipple Vacant	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Clifton Fischer	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker
District Engineer	Greg Woodcock	Cardno TBE

All Cellular phones and pagers must be turned off during the meeting.

The District Agenda is comprised of five different sections:

The meeting will begin promptly at **5:00 p.m.** with the first section which is called **Audience Comments**. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING.** The second section is called the **Business Administration** section and contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The third section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 994-1001 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The fourth section is called **Staff Reports**. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final section is called **Audience Comments and Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 994-1001, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

WATERS EDGE COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 5844 OLD PASCO ROAD • SUITE 100 • WESLEY CHAPEL, FL 33544
www.watersedgecdd.org

March 9, 2017

Board of Supervisors
**Waters Edge Community
Development District**

TENTATIVE AGENDA

Dear Board Members:

The Audit Committee and regular meeting of the Board of Supervisors of Waters Edge Community Development District will be held on **Thursday, March 23, 2017 at 5:00 p.m.** at the Waters Edge Clubhouse, located at 9019 Creedmoor Lane, New Port Richey, FL 34654. The following is the agenda for this meeting.

AUDIT COMMITTEE MEETING:

- 1. CALL TO ORDER/ROLL CALL**
- 2. BUSINESS ITEMS**
 - A. Review of Proposals from RFP for Auditing Services..... Tab 1
- 3. COMMENTS/ADJOURNMENT**

BOS MEETING:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. STAFF REPORTS**
 - A. District Engineer
 - B. Aquatics Report
 - C. Field Services Manager
 1. Presentation of Field Inspection Report..... Tab 2
 - D. District Counsel
 - E. District Manager
 1. Presentation of Action Items List..... Tab 3
- 4. BUSINESS ADMINISTRATION**
 - A. Appointment of Board Supervisor to Fill Seat two (2)
 1. Review of Resumes for Supervisor Opening..... Tab 4
 2. Administration of Oath of Office to Newly Appointed Supervisor..... Tab 5
 3. Review of Form 1, Ethics Requirements, etc.
 - B. Consideration of Minutes of the Audit Committee Meeting held on February 23, 2017..... Tab 6
 - C. Consideration of Minutes of the Board of Supervisors' Meeting held on February 23, 2017..... Tab 7
 - D. Consideration of Operation and Maintenance Expenditures for February 2017..... Tab 8

- 4. **BUSINESS ITEMS**
 - A. Presentation of Monthly Financial Statement..... Tab 9
 - 1. Discussion Regarding District Goals for Capital Improvements
 - B. Update Regarding Reclaimed Water
 - C. Consideration of Audit Committee Recommendations
 - D. Consideration of Renewing PACA Membership..... Tab 10
- 5. **AUDIENCE COMMENTS AND SUPERVISOR REQUESTS**
- 6. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,
Cliff Fischer
Clifton Fischer
District Manager

cc: John Vericker, Straley & Robin
Greg Woodcock, Cardno TBE

Tab 1

Waters Edge CDD AUDITOR RANKING SHEET

1. Ability of Personnel (20 points)
 (Deographic locations of this firm's headquarters or permanent office in relation to the project; capabilities and experience fo key personnel; presetnt ability to manage this project; evaluation of existing workload; proposed staffing levels, etc.)

BERGER TOOMBS	GRAU	MCDIRMIT DAVIS
0	0	0

2. Proposer's Experience (20 points)
 (Past record and experienceof the Prposer in similar projects; volume of work previously performed by the firm; past performance for other Communtiy Development Districts in other contracts; character; integrity, reputation of responent, etc.)

0	0	0
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3. Understanding of Scope of Service (20 points)
 (Does the proposal demonstrate an understanding of the District's needs for the services requested?)

0	0	0
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4. Ability to Furnish Required Services (20 points)
 (Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required E.g. the existence of any natural disaster plan for business operations)

0	0	0
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5. Price (20 points)
 Points will be awarded based upon the price bid for the rendering of services and reasonableness of the price to the services

	0	0	0
2016	\$3,235	\$3,400	\$3,700
2017	\$3,235	\$3,500	\$3,800
2018	\$3,350	\$3,600	\$3,900
3-year average	\$3,273	\$3,500	\$3,800
Total	0	0	0

Tab 2

WATERS EDGE

FIELD INSPECTION REPORT



February 23, 2017
Rizzetta & Company
Tyree Brown- Field Services Manager



Rizzetta & Company
Professionals in Community Management

Summary & Waters Edge

General Updates, Recent & Upcoming Maintenance Events

Plant and turf replacement under warranty needs to be completed.

Loropetalum need fertilization.

Community wide fertilization needs to be completed.

Plant beds in several areas are in need of mulching.

Put together comprehensive plan to replace plant material that has died over the years on the Moon Lake Rd frontage. This should be done in phases over a 3 to 4 year period.

The following are action items for Westcoast to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for more than a month. **Green text** indicates a proposal has been requested. **Blue** indicates irrigation.

1. Several plant beds in community are in need of mulching these include the lift stations, tree rings on Oyster Bay, Belle Haven/Creedmoor plant beds and the Barn area.
2. Dead head Geraniums at the community entrances.
3. **Replace missing Holly shrubs at the Belle Haven entrance under warranty.**
4. Treat active fire ant mounts in the community.
5. **Loropetalum in community needs fertilization.**
6. Cut back Wax Myrtle in Briggs Marsh Ct cul de sac at wall.
7. **Replace Azaleas at the Belle Haven Moon Lake Rd entrance under warranty from irrigation issues.**
8. **Give Wax Myrtle rejuvenation prune along wall behind Chaplin Place.**
9. Dead Live Oak in Park on Bridgeton needs removal.
10. Prune low hanging branches on Live Oaks in right of way of Oyster Bay.
11. Treat ornamental grasses for spider mites in center median of Belle Haven inside the gate past first intersection.
12. Fertilize Azaleas at the clubhouse plant beds.



Waters Edge

13. Develop plan to replace empty plant beds on the Moon Lake Rd frontage. This should be done in phases over a 3 to 4 year period.

14. Treat broadleaf turf weeds along Moon Lake Rd frontage.

15. Fertilize Loropetalum at the clubhouse.

16. Remove vine growth from Hollies at the clubhouse.

17. Finish rejuvenation pruning on Moon Lake Rd frontage.



18. Contractor to replace St Augustine turf at the Belle Haven entrance south side under warranty. (photo 24)

19. Repair automobile ruts in turf on Moon Lake Rd near Belle Haven entrance.

20. Remove dead Juniper at the Belle Haven entrance on Moon Lake Rd south side.

21. Remove vines in center median plant bed at the Belle Haven monument bed.

22. Continue to remove declining Juniper at the Belle Haven entrance south side.

23. Prune Crape Myrtles at the Belle Haven entrance on the north side.

24. Remove sucker growth from Live Oak at pond on Creedmoor south of Slidell.

25. Propose to sod in plant bed at the Creedmoor Belle Haven intersection south side.

26. Prune Crape Myrtles at the Barn on Creedmoor.

27. Remove Juniper with root fungus in Belle Haven center median. (photo 23)

28. Fertilize Loropetalum in center median of Belle Haven.

29. Monitor Grand Oak at the Slidell entrance north side. It has started rapid decline.



Ventana

1. Viburnum in driveway medians have fungus. Need treatment. Some need replacement.
2. Replace several areas of turf under warranty.
3. Trim Jasmine Minima back from sidewalk at pool entrance.
4. Treat active fire ant mounds in community.
5. Treat ornamental grasses for spider mites at the pool area.

12. Dead head Geraniums at the Ventana entrance on Moon Lake Rd. (photo 35)

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6. Remove Perennial Peanut in pool area plant bed and expand annual bed next rotation.
7. Add Azaleas to plant bed at the pool area.
8. Remove small turf area at corner Magnolia/Jasmine Minima bed and add Jasmine Minima.
9. Dead head Geraniums at the pool area entrance.
10. Remove weeds from pavers at the pool.
11. Prune Crape Myrtles along the wall near the community entrance. (photo 33)

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Tab 3

Waters Edge CDD Action Item List

OPEN ITEMS

Received Phone call totals	from 2/15/2017 through 3/15/2017
	0 phone calls

- 3/12/2017 Contact Remson Aquatics to finalize cleanup from previous work proposed on 3/10/2016
No response as of yet from Remson Aquatics, may be to long since work was started.

- 3/14/2017 District Manager and District Counsel sent letter via process server to 10931 Oyster Bay Circle resident. Resident built a structure and stored bar b que equipment in conservation area.
No response from initial letter sent on Feb 10th resident did not sign for certified letter.

- 12/22/2017 The board would like to be briefed on status of aquatic planting
The aquatic staff has stated that the planting will be initiated in the April-May timeframe.

- 12/22/2016 The board requested a discussion with Rizzetta & Company Senior Managers
A face to face meeting was had between Matthew Huber and Mr. Russo as to the way forward.

- 9/22/2016 Board has requested that if there is any money left in the budget at the end of the year that it be moved to the Reserve Fund.
DM will keep board informed.

- 7/28/2016 Board asked DM to get with Westcoast on how they will ground the decoderes to avoid future damage prior to installing the new decoderes. Also to find out if this takes a few weeks if it is going to adversely affect any of the plants or sod.
DM has requested that Mike Hemmer attend the next board meeting to discuss any outstanding items.

- 1/28/2016 Mr. Russo would like to have the Waters Edge Logo added to the CDD website.
Bob Sipple is trying to find out font or contractor that designed this.

- 1/28/2016 Ongoing discussion of Reclaimed Water
Leave on List

- 8/27/2015 Update on Lots owned by Ryland.

Checked with Bob Sipple – No answer at this time.

CLOSED ITEMS

- 1/26/2016 Supervisor Grillo requested that Aquatic Systems provide one report per year that includes all ponds in the District.
Aquatic Systems will provide a complete report each January.
- 1/26/2017 Discussion on the fountain electrical repairs and the Boards wishes to meet with the technician.
While setting up the meeting with the tech we determined that the repairs were for the archetecthual fountain and thereby the responsibility of the HOA
- 11/12/2015 Aquatic Systems to update board on the stocking of the pond with Carp and the replacement of the barriers.
Joe Hamilton is the new project manager will update board at the January meeting. Barriers were installed, currently waiting for FWC to approve permit to stock ponds.
- 9/22/2016 Requested that DM get dead tree on the outside of the fence at the far end of the property removed.
Westcoast removed.
- 8/25/2016 have contractor take care of any issues.

DM went by Pond F1 after the BOS meeting. Only items in pond were a few clumps of water lilies. Will check with Board on how they would like to proceed with this issue.
- 7/28/2016 Eleanor asked if somone would look at the conservation area near her home on 11201 Bellhaven. Se says that a hole was dug and only covered with dirt. Also, it appears that the conservation area is encroaching on her property and the adjoining area.
DM went by and spoke with Resident. Mike Hemmer said he woud get cleaned up as soon as possible. Some slow down due to storms and rain.
- 7/28/2015 Tom requested that DM find out if outstanding item on page 154 of Bond document was completed. "Notice of failure to file annual report." DM to check and report back to board.
Page 154 is for the dissemination agent to use if the audit was not filed.
- 7/28/2015 Tom requested that DM follow-up with the continuing education hours issue on the audit.
Supervisors are not required to complete continuing education hours. All staff is in compliance.
- 6/28/2016 Greg Woodcock requested CAD files from Paul Skidmore at Florida Design. Should have them on 7/29.
Greg received files.
- 6/28/2016 have them on 7/29.
Bond Documents were added to website.

- 6/28/2016 Board approved proposal to plant ponds L2 and J4 in the amount of \$3,105.00. Greg Woodcock to check with SWFWMD on approval for planting. Upon confirmation from Mr. Woodcock, Aquatic Systems will schedule planting.
SWFWMD approved. Planting will proceed.
- 6/28/2016 Trees at pond J4 need to be lifted. DM to contact Westcoast.
Mike Hemmer said this is included in contract and he has put this on his schedule.
- 4/28/2016 Mr. Hemmer with Westcoast committed to moving the sprinkler heads that are near the roadway (Moon Lake) at not cost to the district and provide the board with a drawing of where the main irrigation lines are located.
Sprinklers are in the process of being moved.
- 4/28/2016 Board voted to have mulch installed in the Common areas if the HOA also proceeds with the mulching.
HOA and CDD are installing new mulch.
- 4/28/2016 Mr. Voda with Pasco County stated that he would try to get the Contractor that did the work along Moon Lake Road to replace the sod that was damaged.
County has refused to replace. Board voted on replacing bare areas.
- 2/25/2016 DM to get proposal from Westcoast for the bare areas on Moon Lake Rd. Also discuss with Westcoast the damages caused by their vehicle.
Presented and approved.
- 5/26/2016 DM to add \$2,500.00 to budget next year to cover the deductible on D&O insurance.
Done
- 2/25/2016 DM to obtain additional proposals for clearing littoral shelf on Pond F1
DM negotiated a lower price on the clearing and Mr. Russo approved clearing and planting proposals
- 2/25/2016 DM to post open seat on the board on the CDD website and ask HOA manager to send email blast the the community.
Added to website and HOA Manager sent out email blast.
- 2/25/2016 DM to join HOA manager on site inspection with Westcoast Landscaping
Inspection took place, proposals to be presented at April meeting.
- 2/2/2015 CDD Landscaping Contract and Oversight
New DM Patrick Dooley to attend next BOS meeting.

- 1/28/2016 Mr. Russo asked if the photos on the website could be updated with ones taken at Waters Edge.
Done
- 1/28/2016 Mr. Russo requested that DM send Insurance Policies to all BOS to review.
Sent out 1/29/16
- 1/28/2016 Mr. Russo asked if Accounting could provide some type of summary page and add to the financial statements.
Joe Kennedy , Manager of District Accounting Services attended the February meeting an discussed the financials with the BOS.
- 1/28/2016 Mr. Grillo requested that DM keep a running log of all Action Items
DM to compile list from beginning fiscal year and add to agenda package for each meeting.
- 1/28/2016 Mr. Russo requested DM to obtain proposals for new Fountain system for next Board meeting and to find out if there is any warranty on the proposal from Cascade Fountains on the 10hp pump.
Cascade Fountains to install new motor and straighten out cables. Done
- 11/12/2015 Board requested an aquatic map numbered according to original plans/specs.
Josh Kaufman supplied the board with a detailed number map for meetings and one for each supervisor.
- 11/12/2015 The board requested DM to send out two letters, 1 to the two owners who live on either side of the easement and a letter to the gentleman that lives at the end of the street near pond #T1 for possible additional access point.
DM sent out letters to homeowners and copied the board on 11-17-15
- 10/5/2016 Upon discussion by the board regarding the treehouse located behind the home on Oyster it was decided that after the board reviews the photo that DM is going to send them, that if it is decided that they want the treehouse removed, DM can have removed at a not to exceed cost of \$250.00
Upon investigation the DM found out that there was virtually nothing left of the treehouse but a few studs. Upon discussion with Chairman, it was decided to leave it to the elements rather than spend any money on removing the remaining pieces.
- 9/24/2015 Send lighting as-builts to Lorriane Thomas if we have them.
DM sent to Lorraine on 10-15-15
- 9/24/2015 Send website link to BOS

Sent 9-30-15

9/24/2015 Ask Lorraine if she can include the information regarding the new CDD website in the next email blast to the community.

Done

Tab 4

Michaela Ballou
11652 Belle Haven Drive
New Port Richey, 43654
727-856-7675
Wmballou@ att.net

Hello, my husband and I move into this community in May, 2015.

I would like to be considered to be elected to the CDD board for Waters Edge Association.

My qualifications for running for the board is that for the last several years since 2000 I served on the board of our HOA. I served on several committees as well. I held the position of treasure for most of the time, and was on the landscape, and pool committee.

While I was on the board we made several improvements to the community such as security for our pool, introduced a computer card system to get into the pool area, and was able to track who was there if needed when the pool was vandalized.

I received bids to contract our landscaping needs for the common areas every year.

I was instrumental in getting entrance monuments in place after the builders left the area without doing so. I also got the reserves up to par, for and large ticket items that were needed for the future.

The time spent on on the board we were able to not raise the dues for 8 years.

I was very involved in my community. I was the treasure of our volunteer fire department, obtained their 501c status. I taught Sunday school for 20 years, coached softball teams for 12 years and was also the treasure of the Softball Association in our county.

With everything I have done, I always kept the home owner or Association in mind to do due diligence for their best interest.

My work experience for the last 15 years was to administer Section 125 of the internal revenue department. This included taking care of over 2 million people's FSA accounts.

Thanks for your consideration.

Michaela Ballou

Michaela Ballou
11652 Belle Haven Drive
New Port Richey, FL 34654
727-856-7675
Wmballou@att.net

My objective with any job I have done, was to go beyond what was asked of me and to perform it with the knowledge and learn to make the task more efficiently, so I could teach others as the job grew.

I started out after high school working as a nurses aide at St. Mary's hospital in Kansas City Missouri, while I was attending nursing school.

Upon graduation I worked mostly in Doctors offices, because the hours were better for my family.

After my second child was born with cancer, I was unable to work outside of the home and was dedicated to taking care of a sick infant, who is not 38, and cancer free.

While I was at home I did many things to help pay the bills. I babysat children. I did piece work sewing for a company called Hearts Delight. I could sew while the kids were napping or at night.

When my children were in school I did odd jobs for the phone company, filled in for people on maternity leave, or illness. This required me to learn on the fly as every job was unique.

I coached softball for my daughters team and saw a need for screen printing. I went to the library to find out how to screen print. I set up shop in my basement. The company grew so rapidly, printing sports apparel, for soccer, baseball, softball, football and basket ball. I was always able to fill the orders for the uniforms on time. On time performance was the key to our success. I also printed for many companies. Soon I had to move into a warehouse space. Our growing company grew so quickly in 10 years it was time to either invest more money in equipment and employees or sell. A client of mine made an offer to buy us out. I sold the business to him. No more 15 hour days.

After selling the business I was a consultant to many people that were thinking of starting up businesses. This was a word of mouth business depending on the situation, most of the times I did not charge for this service. Because I knew the Kansas tax codes and city ordinances people were eager to know how much work went into owning their own business.

I went to work at Allied Signal Space Division in 1981. I worked in the HR department as a recruiter. I read resumes, sent them to the proper departments that met their match. Called the candidate, set up airline tickets, hotels and interview times for candidates all over the country. I worked at this until Honeywell bought out Allied Signal's Space division. We lost our jobs.

In 1998 I went to work for a company called FBD Consulting. This was a benefit company. The area of benefits I ran was the new FSA benefit that the company was offering to their clients.

I learned the Section 125 of the Internal Revenue Code. This provided employees to set aside a certain amount of money in an account tax free. The FSA was able to return their out of pocket medical expenses to them tax free. Also this enabled the employee to have their medical premiums taken from their checks tax free, reducing the tax liability on each paycheck, giving them more take home pay. I reconciled payroll deductions, from many companies, reviewed claims and paid claims every day. During enrollment periods I traveled to explain this benefit to our clients. This was a great benefit. Our department grew, I had companies such as IBM, Cerner, Coke, Bank of America, to name a few. After 5 almost 6 years that part of our company was bought out by a company called Wage Works. They liked our client list

I went to work for MHM Consulting in 2005. This was a software company that created a software to administer the FSA accounts. Because of my extensive background I was instrumental in helping them to achieve the software. We leased the software out to companies that administered FSA accounts all over the US. I was their "help desk" when they had issues with the software. Shortly after we were up and running Wage Works came in and bought our our division again.

In 2007 I went to work for a small Benefit Company called Power Group. I was their FSA administrator. I worked their until 2012. Handling and administering payroll deductions and printing thousands of dollars in checks every day. Balancing all companies accounts. Also keeping the company in compliance with the ever changing IRS laws. This was a great fit because this company used the software I helped to put together.

I retired in 2012.

References by request

Melody Reas
11644 Manistique Way
New Port Richey, FL 34654

February 19, 2017

Re: CDD Board Vacancy

Dear CDD Board Members:

My name is Melody Reas. My husband Rick and I moved to WatersEdge in August; after having considered multiple other homes around the area, we decided this was the place we wanted to live. I feel that it is important to contribute to one's community and am therefore asking that you please consider me as a candidate to fill the current vacancy on the CDD board.

My resume is attached and I feel that my past work experience and experience as a member of a HOA board and school board could help me to provide worthwhile service on the CDD board also.

Thank you for your consideration.

Sincerely,
Melody Reas

MELODY REAS

11644 Manistique Way
New Port Richey, FL 34654
reas7488@gmail.com
608-516-4755

OBJECTIVE | To become a member of the WatersEdge CDD board to help maintain and improve WatersEdge so that it is the best possible environment for all of us living here.

SKILLS & ABILITIES | I am an “outside the box” thinker in terms of finding options to get things done. I am a good communicator; I strive to be a good listener and am unafraid to ask questions to ensure my full understanding of issues. When serving on a project team, I work with others to reach a common goal and will provide extra effort where ever I am able to, in order to keep the project moving forward. I have never missed a deadline on an assignment although that has sometimes meant working extreme overtime.

EXPERIENCE | LIFE INSURANCE UNDERWRITING MANAGER
AMERICAN FAMILY LIFE INSURANCE COMPANY, MADISON, WI
1998 – 2016

- Manager of 8-12 life insurance underwriting professionals
- Submitted and managed annual budget for department of approx. \$1million
- Assisted in contracting with outside vendors providing support services to my department; then acted as primary liaison in communicating with vendors
- Worked closely with managers in other departments when work performed by our teams impacted each other’s areas
- Developed and presented training materials to my team, other teams impacted by work performed by my department, and agents submitting the life insurance applications underwritten by my team

EDUCATION | **UNIVERSITY OF WISCONSIN, MADISON, WI**

My education includes 2 years or undergraduate general studies at the University. I have continued my education with insurance industry courses and have earned a Fellowship in the Life Management Institute by completing more than 12 courses for college credit. Topics include compliance/legal, finance/accounting, marketing, management/leadership, risk assessment. I have also earned a designation for Customer Service.

COMMUNICATION | After developing and successfully implementing some system training

materials within my own team, I was asked to help do the same for 2 other departments. For the 6 months prior to my retirement in July, 2016 I helped develop and implement a new application processing system to replace an outdated system that was no longer supported by our I/S area.

LEADERSHIP | I have served as vice-president of a HOA in Middleton, WI, and as president of St. Peter's Catholic School board in Middleton, WI.

|

Tab 5

**WATERS EDGE COMMUNITY
DEVELOPMENT DISTRICT
BOARD OF SUPERVISOR
OATH OF OFFICE**

I, _____, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF THE WATERS EDGE COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE STATE OF FLORIDA.

Board Supervisor Signature

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA
COUNTY OF PASCO

On this 23rd day of March, 2017, before me, personally appeared _____ to me well known and known to me to be the person described herein and who took the aforementioned oath as a Board Member of the Board of Supervisors of Waters Edge Community Development District and acknowledged to and before me that they took said oath for the purposes therein expressed.

WITNESS my hand and official seal the date aforesaid.

Notary Public
STATE OF FLORIDA

My commission expires on:

Tab 6

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WATERS EDGE
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of Waters Edge Community Development District was held on **Thursday, February 23, 2017, at 3:30 p.m.** at the Waters Edge Clubhouse, located at 9019 Creedmoor Lane, New Port Richey, Florida 34654.

Present and constituting a quorum:

Edward Grillo	Board Supervisor, Chairman
Roger LeBlanc	Board Supervisor, Vice Chairman
Michael McCarthy	Board Supervisor, Assistant Secretary
Bob Sipple	Board Supervisor, Assistant Secretary
Clifton Fischer	District Manager, Rizzetta & Company, Inc.
Vivek Babbar	District Counsel, Straley, Robin & Vericker <i>(via speakerphone)</i>

FIRST ORDER OF BUSINESS

Call to Order

Mr. Fischer called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS

**Presentation of the Audit Proposal
Instructions**

Mr. Fischer reviewed the audit proposal instructions and a brief discussion ensued.

On a Motion by Mr. McCarthy, seconded by Mr. LeBlanc, with all in favor, the Audit Committee approved the audit proposal instructions with a due date of March 15, 2017 for Waters Edge Community Development District

THIRD ORDER OF BUSINESS

Presentation of Audit Evaluation Criteria

Mr. Fischer presented the audit evaluation criteria, explaining that should the Board desire to change the point values, pricing can not become the pre-dominant factor in selecting a firm. Following a brief discussion the Committee decided to use the point system as presented.

On a Motion by Mr. Sipple, seconded by Mr. McCarthy, with all in favor, the Audit Committee approved the audit evaluation criteria setting all five factors at 20 points for Waters Edge Community Development District

41 **FOURTH ORDER OF BUSINESS**

**Authorization to Submit RFP to Auditing
Firms**

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Mr. Fischer asked for authorization to solicit bids from the six firms that do the majority of the audits in the State of Florida.

On a Motion by Mr. McCarthy, seconded by Mr. Grillo, with all in favor, the Audit Committee authorized Staff to solicit bids from the six firms that do the majority of the audits in the State of Florida for Waters Edge Community Development District

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FIFTH ORDER OF BUSINESS

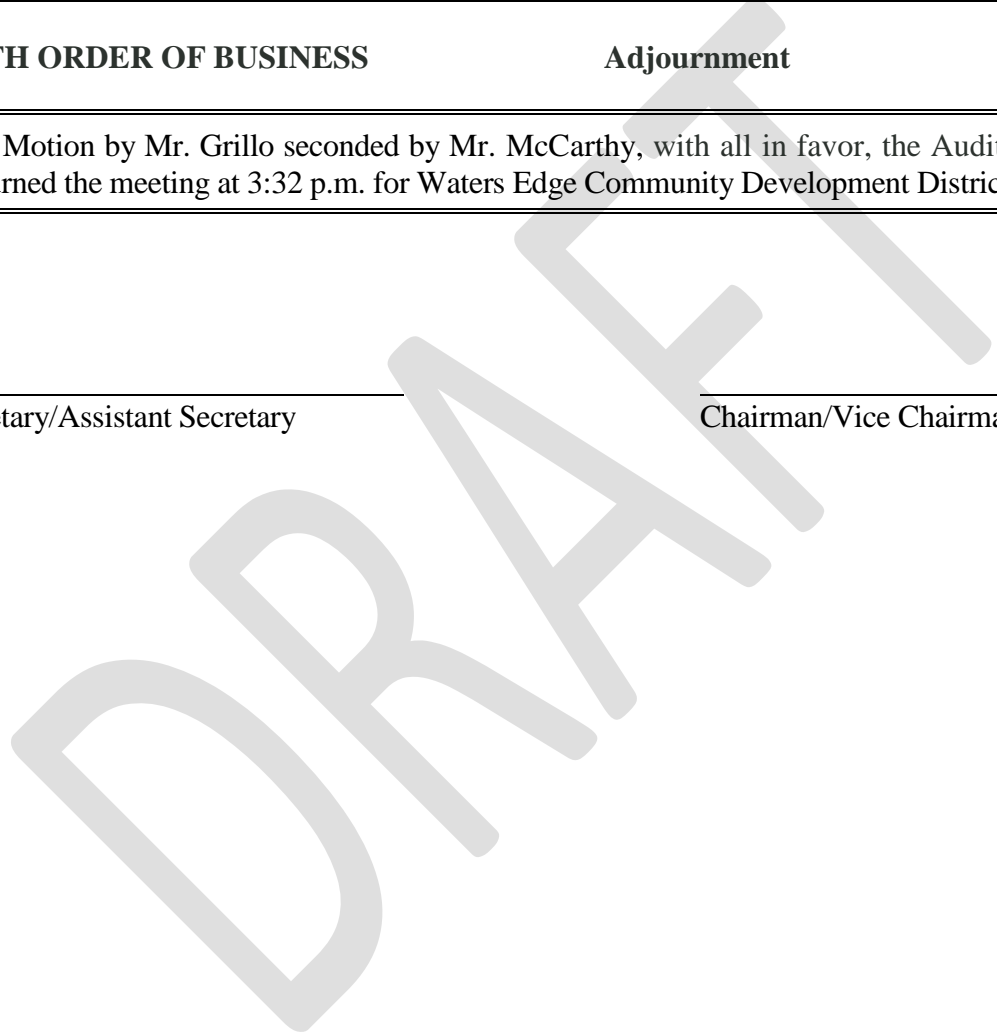
Adjournment

On a Motion by Mr. Grillo seconded by Mr. McCarthy, with all in favor, the Audit Committee adjourned the meeting at 3:32 p.m. for Waters Edge Community Development District.

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Secretary/Assistant Secretary

Chairman/Vice Chairman



Tab 7

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WATERS EDGE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Waters Edge Community Development District was held on **Thursday, February 23, 2017, at 3:33 p.m.** at the Waters Edge Clubhouse, located at 9019 Creedmoor Lane, New Port Richey, Florida 34654.

Present and constituting a quorum:

Edward Grillo	Board Supervisor, Chairman
Roger LeBlanc	Board Supervisor, Vice Chairman
Michael McCarthy	Board Supervisor, Assistant Secretary
Bob Sipple	Board Supervisor, Assistant Secretary

Also present were:

Clifton Fischer	District Manager, Rizzetta & Company, Inc.
Vivek Babbar	District Counsel, Straley, Robin & Vericker <i>(via speakerphone)</i>
Jimmy Taylor	Representative, Aquatic Systems
Joe Hamilton	Representative, Aquatic Systems
Eric Dailey	Director, District Services, Rizzetta & Co., Inc.
Matt Huber	Regional District Manager, Rizzetta & Co., Inc.
Mike Hammer	Representative, Westcoast Landscaping
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Fischer called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments on agenda items.

THIRD ORDER OF BUSINESS

Discussion with Rizzetta Management

Mr. Fischer introduced Mr. Dailey and Mr. Huber to the Board. Mr. Dailey provided a brief summary on the business environment, portfolio levels, and general state of Rizzetta & Company, Inc. as a whole. He responded to questions and constructive criticism from the Board. The Supervisors were generally happy with the responses from Management.

49 **FOURTH ORDER OF BUSINESS**

Staff Reports

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- A. District Engineer
A brief discussion was held regarding the proposal from Team Development Corporation to complete the erosion repairs on Pond 7 and clean out the J-2 outfall structure in the amount of \$1,640.

On a Motion by Mr. LeBlanc, seconded by Mr. McCarthy, with all in favor, the Board of Supervisors approved the proposal from Team Development Corporation in the amount of \$1,640 as discussed for Waters Edge Community Development District.

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- B. Aquatics Report
Mr. Taylor and Mr. Hamilton responded to Board questions regarding various ponds throughout the community. The Board asked that they check with the vendor, who completed the work on the littoral shelf, to ensure that the proper grading specs were used and the area cleaned up. They also asked that the District Engineer inspect F1 and CH1 North for construction debris.
- C. Field Services Manager
Mr. Hammer addressed Board questions regarding landscaping concerns.
- D. District Counsel
No report.

70 **FIFTH ORDER OF BUSINESS**

Consideration of Minutes of the Board of Supervisors' Meeting held on January 26, 2017

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On a Motion by Mr. Grillo, seconded by Mr. LeBlanc, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on January 26, 2017 as presented for Waters Edge Community Development District.

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SIXTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for January 2017

On a Motion by Mr. Sipple, seconded by Mr. McCarthy, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for January 2017 (\$23,098.36) for Waters Edge Community Development District.

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SEVENTH ORDER OF BUSINESS

Presentation of the Monthly Financial Statement

Mr. Fischer explained that the monthly financial statement was not available at the time the agenda went out.

85 **EIGHTH ORDER OF BUSINESS** **Update Regarding Reclaimed Water**

86
87 Mr. Grillo stated that the engineering study for the reclaimed water project is in progress.

88
89 **NINTH ORDER OF BUSINESS** **Consideration of Audit Committee**
90 **Recommendation**

91
92 Mr. Fischer stated that just prior to this meeting the Audit Committee met and voted to
93 accept the audit proposal instructions and evaluation criteria as presented, as well as to authorize
94 management to solicit bids from qualified firms.

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On a Motion by Mr. Sipple, seconded by Mr. McCarthy, with all in favor, the Board of Supervisors accepted the recommendation of the Audit Committee to utilize the proposal instructions and evaluation criteria as presented to the Committee, as well as to authorize management to solicit bids from qualified firms for Waters Edge Community Development District.

96
97 **TENTH ORDER OF BUSINESS** **Review of Resumes for Board Supervisor**
98 **Vacancy**

99
100 The Board indicated that it would like to try and obtain more resumes and have the
101 interested candidates present at the next meeting.

102
103 **ELEVENTH ORDER OF BUSINESS** **Discussion Regarding Landscape Services**

104
105 Mr. McCarthy provided a brief synopsis of the process followed by the HOA in
106 evaluating options for landscape services. A representative from the Landscape Committee
107 provided a listing of the firms that have submitted proposals. Another member spoke of the
108 status of where the HOA stands in terms of the overall process.

109
110 **TWELFTH ORDER OF BUSINESS** **Presentation of Action Item List**

111
112 Mr. Fischer noted items that have been addressed and/or added to the list since the last
113 meeting.

114
115 Mr. Fischer stated that the next meeting is scheduled for March 23, 2017 at 5:00 p.m.

116
117 **THIRTEENTH ORDER OF BUSINESS** **Audience Comments and Supervisor**
118 **Requests**

119
120 Audience comments were entertained regarding the benches by the bus stop, the culverts
121 by the townhomes, and a letter sent out by Mr. Fasano, Pasco County Tax Collector. Mr. Fischer
122 explained that the information in the letter is not completely accurate in that the funds collected
123 from individuals, who do not take advantage of the early payment discount and the sale of tax
124 certificates, are reflected on the District's financial statements, deposited in its general account
125 and used to offset expenses in the next fiscal year's budget.

126 There were no Supervisor requests put forward at this time.

127

128 **FOURTEENTH ORDER OF BUSINESS** **Adjournment**

129

On a Motion by Mr. McCarthy, seconded by Mr. LeBlanc, with all in favor, the Board of Supervisors adjourned the meeting at 4:54 p.m. for Waters Edge Community Development District.

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Secretary/Assistant Secretary

Chairman/Vice Chairman

DRAFT

Tab 8

Waters Edge Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures February 2017 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2017 through February 28, 2017. This does not include expenditures previously approved by the Board.

The total items being presented: **\$15,865.83**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Waters Edge Community Development District
Paid Operation & Maintenance Expenditures
February 1, 2017 Through February 28, 2017

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Aquatic Systems, Inc.	001515	0000363753	Monthly Lake & Wetland Services Chem 02/17	\$ 99.00
Aquatic Systems, Inc.	001515	0000364540	Monthly Lake & Wetland Services 02/17	\$ 1,797.00
Edward Grillo	001500	EG012617	Board of Supervisors Meeting 01/26/17	\$ 200.00
Edward Grillo	001508	EG122216	Board of Supervisors Meeting 12/22/16	\$ 200.00
Fountain Design Group, Inc.	001513	12705	Install new 20 HP Pump End -Downed Lake Fountain	\$ 2,745.00
Michael T. McCarthy	001501	MM012617	Board of Supervisors Meeting 01/26/17	\$ 200.00
Michael T. McCarthy	001509	MM122216	Board of Supervisors Meeting 12/22/16	\$ 200.00
Rizzetta & Company, Inc.	001502	4325	District Management Fees 02/17	\$ 3,783.08
Rizzetta Technology Services	001503	INV0000002055	Email/Website Services 02/17	\$ 175.00
Robert Sipple	001504	BS012617	Board of Supervisors Meeting 01/26/17	\$ 200.00
Robert Sipple	001510	BS122216	Board of Supervisors Meeting 12/22/16	\$ 200.00
Roger LeBlanc	001505	RL012617	Board of Supervisors Meeting 01/26/17	\$ 200.00
Roger LeBlanc	001511	RL122216	Board of Supervisors Meeting 12/22/16	\$ 200.00
Straley Robin Vericker	001506	14066	General Legal Services 1/17	\$ 882.50
Team Development Corporation	001514	WE-020917	Wall Repair	\$ 2,175.00
Team Development Corporation	001514	WE13117	Misc Repairs at Clubhouse and Survey of Littoral Shelf	\$ 2,005.00
Thomas A. Russo	001507	TR012617	Board of Supervisors Meeting 01/26/17	\$ 200.00
Thomas A. Russo	001512	TR122216	Board of Supervisors Meeting 12/22/16	\$ 200.00
Westcoast Landscaping & Lawns, Inc.	001516	49747	Irrigation Repairs at 11441 Pennsville	\$ <u>204.25</u>
Report Total				\$ <u><u>15,865.83</u></u>



Aquatic Systems, Inc.

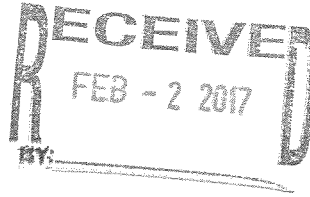
LAKE & WETLAND MANAGEMENT SERVICES

2100 NW 33rd Street Pompano Beach, FL 33069
 1-800-432-4302 - Fax (954) 977-7877

Invoice

INVOICE DATE: 2/1/2017
 INVOICE NUMBER: 0000363753
 CUSTOMER NUMBER: 0071191
 PO NUMBER:
 PAYMENT TERMS: Net 30

Water's Edge CDD-CHEM
 C/O Rizzetta & Company
 5844 Old Pasco Rd #100
 Wesley Chapel, FL 33544



QTY ORD	ITEM DESCRIPTION	U/M	UNIT PRICE	EXT PRICE
1	Monthly Lake and Wetland Services - February-Chem		99.00	99.00

Date Rec'd Dist Office _____
 DM Approval CM Date _____
 Date Entered FEB 03 2017
 Fund: 001 GL53800 004605

SALES TAX: (0.0%) \$0.00
 LESS PAYMENT: \$0.00
 TOTAL DUE: \$99.00

A 1.5% FINANCE CHARGE IS ADDED TO BALANCES 31 OR MORE DAYS PAST DUE

PLEASE RETURN THIS PORTION WITH PAYMENT.
 MAKE CHECKS PAYABLE TO: **Aquatic Systems, Inc.**

DATE: 2/1/2017
 INVOICE NUMBER: 0000363753
 CUSTOMER NUMBER: 0071191
 TOTAL AMOUNT DUE: \$99.00

Address Changes (Note on Back of this Slip)
 Please include contact name and phone number

Aquatic Systems, Inc.
 2100 NW 33rd Street
 Pompano Beach, FL 33069

AMOUNT PAID:
 \$ 99.00

THANK YOU FOR YOUR BUSINESS!

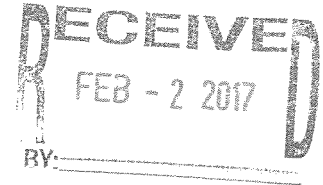


2100 NW 33rd Street Pompano Beach, FL 33069
1-800-432-4302 - Fax (954) 977-7877

Invoice

INVOICE DATE: 2/1/2017
 INVOICE NUMBER: 0000364540
 CUSTOMER NUMBER: 0062091
 PO NUMBER:
 PAYMENT TERMS: Net 30

Water's Edge CDD
 C/O Rizzetta & Company
 5844 Old Pasco Rd #100
 Wesley Chapel, FL 33544



QTY ORD	ITEM DESCRIPTION	U/M	UNIT PRICE	EXT PRICE
1	Monthly Lake and Wetland Services - February		1,797.00	1,797.00

Date Rec'd Dist Office _____
 DM Approval CR Date _____
 Date Entered FEB 03 2017
 Fund: 001 GL 53800 OC 4605

SALES TAX: (0.0%) \$0.00
 LESS PAYMENT: \$0.00
 TOTAL DUE: \$1,797.00

A 1.5% FINANCE CHARGE IS ADDED TO BALANCES 31 OR MORE DAYS PAST DUE

PLEASE RETURN THIS PORTION WITH PAYMENT.
 MAKE CHECKS PAYABLE TO: **Aquatic Systems, Inc.**

Address Changes (Note on Back of this Slip)
 Please include contact name and phone number

DATE: 2/1/2017
 INVOICE NUMBER: 0000364540
 CUSTOMER NUMBER: 0062091
 TOTAL AMOUNT DUE: \$1,797.00

Aquatic Systems, Inc.
 2100 NW 33rd Street
 Pompano Beach, FL 33069

AMOUNT PAID:
1,797.00

THANK YOU FOR YOUR BUSINESS!

Waters Edge CDD Name
Meeting Date: January 26, 2017

SUPERVISOR PAY REQUEST

Name of Board Supervisor	Check if present	Check if paid	
Ed Grillo	✓	✓	EG 012617
Roger LeBlanc	✓	✓	RL 012617
Bob Sipple	✓	✓	BS 012617
Michael McCarthy	✓	✓	MM 012617
Thomas Russo	✓	✓	TR 012617

(*) Does not get paid

EXTENDED MEETING TIMECARD

Meeting Start Time:	5:00
Meeting End Time:	6:45
Total Meeting Time:	

Time Over () Hours:	
----------------------	--

Total at \$175 per Hour:	
--------------------------	--

PRINTING OF AGENDA BOOKS

Total # of books printed	5
Cost per book	\$ 28.50
Total cost	\$ 142.50

Date Rec'd Dist Office _____
 DM Approval CEK Date JAN 27 2017
 Date Entered JAN 27 2017
 Fund 001 GL 51100.00 1101

DM Signature:

Please forward copy to Marcia Eannetta for Extended Meeting Hours and/or Agenda Books.

Waters Edge CDD Name
Meeting Date: December 22, 2016

SUPERVISOR PAY REQUEST

Name of Board Supervisor	Check if present	Check if paid	
Bob Sipple	/	/	BS 122216
Thomas Russo	/	/	TR 122216
Michael McCarthy	/	/	MM 122216
Ed Grillo	/	/	EG 122216
Roger LeBlanc	/	/	RL 122216

(*) Does not get paid

EXTENDED MEETING TIMECARD

Meeting Start Time:	3:30
Meeting End Time:	5:09
Total Meeting Time:	

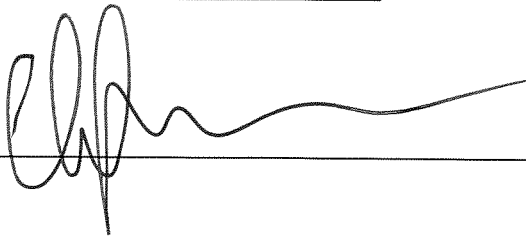
Time Over _____ () Hours:

Total at \$175 per Hour:

PRINTING OF AGENDA BOOKS

Total # of books printed	5
Cost per book	\$ 28.50
Total cost	\$ 142.50

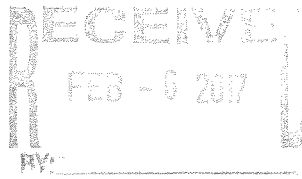
DM Signature: _____



Please forward copy to Marcia Eannetta for Extended Meeting Hours and/or Agenda Books.

FOUNTAIN DESIGN GROUP, INC.
 CASCADE FOUNTAINS
 7628 N.W. 6th AVENUE
 BOCA RATON, FL. 33487
 Phone # 561-994-3939

Invoice



Date	Invoice #
1/31/2017	12705

Bill To
WATERS EDGE CDD RIZZETTA & CO 3434 COLWELL AVENUE, STE 200 TAMPA, FL 33614

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	RP	1/31/2017		SM - TW	

Quantity	Item Code	Description	Price Each	Amount
1	20-7200	INSTALLATION OF A NEW 20HP PUMP END INSTALLED ON THE DOWNED LAKE FOUNTAIN AT THE TIME OF WARRANTY MOTOR CHANGE OUT	2,745.00	2,745.00
1	201-1001	WARRANTY MOTOR CHANGE OUT, 10HP 230V 1PH ON THE DOWNED FOUNTAIN	0.00	0.00
		SALES TAX	7.00%	0.00

Date Rec'd Dist Office _____
 DM Approval AK Date FEB 09 2017
 Date Entered _____
 Fund 001 GL 53800 OC 4601
 C... _____

Total	\$2,745.00
--------------	------------

RIZZETTA & COMPANY, INC.

Suite 200
 3434 Colwell Avenue
 Tampa, FL 33614

Invoice

DATE	INVOICE NO.
2/1/2017	4325

BILL TO
WATERS EDGE COMMUNITY DEVELOPMENT DISTRICT 3434 Colwell Avenue, Suite 200 Tampa, Florida 33614

TERMS	PROJECT
Due Upon Rec't	345 - CDD
RATE	AMOUNT

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
	PROFESSIONAL FEES:			
DM	District Management Services		1,901.83	1,901.83
ADMIN	Administrative Services		393.75	393.75
ACTG	Accounting Services		1,050.00	1,050.00
FC	Financial Consulting Services		437.50	437.50
	Services for the period February 1, 2017 through February 28, 2017			
	Date Rec'd Dist Office <u>JAN 26 2017</u>			
	DM Approval <u><i>clt</i></u> Date _____			
	Date Entered <u>JAN 26 2017</u>			
	Fund <u>001</u> GL <u>57300</u> OC <u>*</u>			

*
 3101
 3100
 3201
 3111

Total	\$3,783.08
--------------	-------------------

Rizzetta Technology Services

3434 Colwell Avenue

Suite 200

Tampa FL 33614

Invoice

Date	Invoice #
2/1/2017	INV0000002055

Bill To:

WATERS EDGE CDD
 3434 Colwell Avenue, Suite 200
 Tampa FL 33614

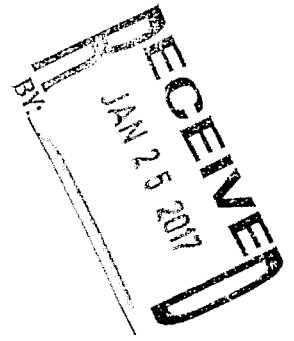
Services for the month of	Terms	Client Number
February		00345

Description	Qty	Rate	Amount
EEmail Hosting	5	\$15.00	\$75.00
Website Hosting Services	1	\$100.00	\$100.00
Subtotal			\$175.00
Total			\$175.00

Date Rec'd Dist Office JAN 26 2017
 DM Approval *[Signature]* Date _____
 Date Entered JAN 27 2017
 Fund 001 GL 51300 OC 5103
 C _____

Straley Robin Vericker

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458



WATERS EDGE CDD
C/O RIZZETTA & COMPANY
5844 OLD PASCO ROAD
SUITE 100
WESLEY CHAPEL, FL 33544

Date Rec'd Dist Office _____
DM Approval CV Date _____
Date Entered JAN 26 2017
Fund: 001 GL 51400 OC 3107
C_____

January 22, 2017
Client: 001219
Matter: 000001
Invoice #: 14066

Page: 1

RE: GENERAL

For Professional Services Rendered Through January 15, 2017

SERVICES

Date	Person	Description of Services	Hours	
12/21/2016	JMV	REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING.	0.4	
12/22/2016	JMV	TELEPHONE CALL TO C. FISCHER; PREPARE FOR AND ATTEND CDD BOARD MEETING (VIA SPEAKERPHONE).	2.1	
1/3/2017	LH	PREPARE DRAFT QUARTERLY REPORT TO DISSEMINATION AGENT.	0.2	
1/6/2017	JMV	PREPARE QUARTERLY DISTRICT COUNSEL REPORT TO BOND DISSEMINATION AGENT.	0.3	
1/13/2017	JMV	REVIEW EMAIL FROM S. BRIZENDINE; REVIEW CDD FINANCIAL STATEMENTS.	0.3	
Total Professional Services			3.3	\$882.50

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	3.1	\$852.50
LH	Lynn Hoodless	0.2	\$30.00

January 22, 2017

Client: 001219

Matter: 000001

Invoice #: 14066

Page: 2

Total Services	\$882.50	
Total Disbursements	\$0.00	
Total Current Charges		\$882.50

PAY THIS AMOUNT

\$882.50

Please Include Invoice Number on all Correspondence



Invoice

14605 Village Glen Circle
Tampa, FL 33618

Date	Invoice #
2/9/2017	WE-020917

Bill To
Waters Edge CDD c/o Rizzetta & Company 5844 Old Pasco Road, Suite 100 Wesley Chapel, Florida 33544

P.O. No.	Terms	Project
	Due on receipt	15003 - Waters Edge Draina...

Quantity	Description	Rate	Amount
	Wall Repair Date Rec'd Dist Office FEB 09 2017 DM Approval <i>CP</i> Date _____ Date Entered FEB 10 2017 Fund <u>001</u> GL <u>53800</u> OC <u>4600</u> C _____	2,175.00	2,175.00
		Total	\$2,175.00



Invoice

14605 Village Glen Circle
Tampa, FL 33618

Date	Invoice #
1/31/2017	WE013117

Bill To
Waters Edge CDD c/o Rizzetta & Company 5844 Old Pasco Road, Suite 100 Wesley Chapel, Florida 33544

P.O. No.	Terms	Project
	Due on receipt	15003 - Waters Edge Draina...

Quantity	Description	Rate	Amount
1	Miscellaneous Repairs at Clubhouse and Survey of Littoral Shelf	2,005.00	2,005.00
<p>Date Rec'd Dist Office <u>FEB 09 2017</u></p> <p>DM Approval <u>ck</u> Date _____</p> <p>Date Entered <u>FEB 09 2017</u></p> <p>Fund <u>001</u> GL <u>53800</u> OC <u>4606</u></p> <p>C... _____</p>			
Total			\$2,005.00



WESTCOAST

LANDSCAPE & LAWNS

P.O. BOX 5648 CLEARWATER, FL 33758
1-877-707-LAWN



Invoice

Date:	Invoice #
2/6/2017	49747

Bill To:
Water's Edge CDD 5844 Old Pasco Rd Suite 100 Wesley Chapel FL 33544

Property Location:
Moon Lake Rd. and Belle Haven Dr. New Port Richey, FL 34654

ACCT REP	Service Month:	Terms:	Due Date:	WO NUMBER
Mike H	February	Due on receipt	2/6/2017	6041

Item:	QTY:	Description:	Rate:	Amount:
		Irrigation repairs at 11441 Pennsville		
SERVICE CALL ...		4049 SERVICE CALL	75.00	75.00
436-007 4059	1	4059 3/4" MIP ADAPT	1.75	1.75
436-010 4059	1	4059 1" MIP ADAPT	2.00	2.00
435-010 4059	1	4059 1" FIP ADAPT	2.00	2.00
437-101 4059	1	4059 3/4 X 1/2 BUSH	1.50	1.50
429-010 4059	1	4059 1" CPLG	2.00	2.00
LEAD TECH 4049	2	4049 LEAD TECH	60.00	120.00

Date Rec'd Dist Office _____
 DM Approval CEK Date _____
 Date Entered **FEB 17 2017**
 Fund 001 GL 53900 OC 4609

NOTE: Please reference invoice number on all payments.	Total Due:	\$204.25
---	-------------------	-----------------

Tab 9

Waters Edge
Community Development District

Financial Statements
(Unaudited)

February 28, 2017

Prepared by
Rizzetta & Company, Inc.
District Manager

Waters Edge Community Development District

Balance Sheet

As of 2/28/2017

(In Whole Numbers)

	General Fund	Reserve Fund	Debt Service Fund	Total Governmental Funds	General Fixed Assets Account Group	General Long-Term Debt Account Group
Assets						
Cash In Bank	195,683	0	0	195,683	0	0
Investments	289,044	0	1,106,688	1,395,732	0	0
Investments - Reserve Fund	0	88,156	0	88,156	0	0
Accounts Receivable	12,899	0	41,969	54,868	0	0
Prepaid Expenses	0	0	0	0	0	0
Due From Other Funds	0	0	0	0	0	0
Amount Available in Debt Service	0	0	0	0	0	1,148,656
Amount To Be Provided Debt Service	0	0	0	0	0	9,321,344
Fixed Assets	0	0	0	0	6,633,196	0
Total Assets	<u>497,626</u>	<u>88,156</u>	<u>1,148,656</u>	<u>1,734,438</u>	<u>6,633,196</u>	<u>10,470,000</u>
Liabilities						
Accounts Payable	2,318	0	0	2,318	0	0
Accrued Expenses Payable	4,670	0	0	4,670	0	0
Other Current Liabilities	0	0	0	0	0	0
Due To Other Funds	0	0	0	0	0	0
Revenue Bonds Payable - Series 2015	0	0	0	0	0	10,470,000
Total Liabilities	<u>6,987</u>	<u>0</u>	<u>0</u>	<u>6,987</u>	<u>0</u>	<u>10,470,000</u>
Fund Equity & Other Credits						
Beginning Fund Balance	350,330	69,814	580,892	1,001,036	6,633,196	0
Net Change in Fund Balance	140,309	18,342	567,764	726,415	0	0
Total Fund Equity & Other Credits	<u>490,639</u>	<u>88,156</u>	<u>1,148,656</u>	<u>1,727,451</u>	<u>6,633,196</u>	<u>0</u>
Total Liabilities & Fund Equity	<u>497,626</u>	<u>88,156</u>	<u>1,148,656</u>	<u>1,734,438</u>	<u>6,633,196</u>	<u>10,470,000</u>

See Note to Unaudited Financial Statements

Waters Edge Community Development District

Statement of Revenues and Expenditures

001 - General Fund

From 10/1/2016 Through 2/28/2017

(In Whole Numbers)

	Annual Budget	YTD Budget	YTD Actual	YTD Variance	Percent Annual Budget Remaining
Revenues					
Interest Earnings					
Interest Earnings	0	0	185	185	0.00%
Special Assessments					
Tax Roll	232,948	232,948	235,579	2,631	(1.12)%
Total Revenues	232,948	232,948	235,765	2,817	(1.21)%
Expenditures					
Legislative					
Supervisor Fees	12,000	5,000	3,800	1,200	68.33%
Financial & Administrative					
Administrative Services	4,725	1,969	1,969	0	58.33%
District Management	22,822	9,509	9,509	0	58.33%
District Engineer	10,000	4,167	5,077	(911)	49.22%
Disclosure Report	1,500	625	0	625	100.00%
Trustees Fees	4,000	4,000	1,886	2,114	52.85%
Tax Collector/Property Appraiser Fees	150	150	0	150	100.00%
Financial Consulting Services	5,250	5,250	2,188	3,063	58.33%
Assessment Roll	5,250	5,250	5,250	0	0.00%
Accounting Services	12,600	5,250	5,250	0	58.33%
Auditing Services	3,700	0	0	0	100.00%
Arbitrage Rebate Calculation	650	650	0	650	100.00%
Public Officials Liability Insurance	2,750	2,750	2,500	250	9.09%
POL Deductible	2,500	1,042	0	1,042	100.00%
Legal Advertising	500	208	224	(16)	55.20%
Dues, Licenses & Fees	175	175	175	0	0.00%
Website Hosting, Maintenance, Backup (and Email)	2,280	950	875	75	61.62%
Legal Counsel					
District Counsel	10,000	4,167	3,255	912	67.45%
Stormwater Control					
Fountain Service Repair & Maintenance	4,000	1,667	3,080	(1,413)	23.00%
Lake/Pond Bank Maintenance	3,500	1,458	2,175	(717)	37.85%
Aquatic Maintenance	20,940	8,725	9,183	(458)	56.14%
Mitigation Area Monitoring & Maintenance	500	208	2,005	(1,797)	(301.00)%
Aquatic Plant Replacement	5,000	2,083	0	2,083	100.00%
Stormwater System Maintenance	4,000	1,667	0	1,667	100.00%
Other Physical Environment					

Waters Edge Community Development District

Statement of Revenues and Expenditures

001 - General Fund

From 10/1/2016 Through 2/28/2017

(In Whole Numbers)

	Annual Budget	YTD Budget	YTD Actual	YTD Variance	Percent Annual Budget Remaining
Property Insurance	3,045	3,045	5,220	(2,175)	(71.42)%
General Liability Insurance	2,750	2,750	2,500	250	9.09%
Entry & Walls Maintenance	2,500	1,042	0	1,042	100.00%
Landscape Maintenance	63,800	26,583	24,498	2,085	61.60%
Irrigation Maintenance	4,500	1,875	4,837	(2,962)	(7.49)%
Landscape - Mulch	5,000	2,083	0	2,083	100.00%
Landscape Replacement Plants, Shrubs, Trees	10,000	4,167	0	4,167	100.00%
Contingency					
Miscellaneous Contingency	2,561	1,067	0	1,067	100.00%
Total Expenditures	<u>232,948</u>	<u>109,532</u>	<u>95,456</u>	<u>14,076</u>	<u>59.02%</u>
Excess Of Revenues Over (Under) Expenditures	<u>0</u>	<u>123,416</u>	<u>140,309</u>	<u>16,893</u>	<u>0.00%</u>
Exc. Of Rev/Other Sources Over/(Under) Expend./Other Uses	<u>0</u>	<u>123,416</u>	<u>140,309</u>	<u>16,893</u>	<u>0.00%</u>
Fund Balance, Beginning of Period	0	0	350,330	350,330	0.00%
Fund Balance, End of Period	<u><u>0</u></u>	<u><u>123,416</u></u>	<u><u>490,639</u></u>	<u><u>367,223</u></u>	<u><u>0.00%</u></u>

Waters Edge Community Development District

Statement of Revenues and Expenditures

005 - Reserve Fund

From 10/1/2016 Through 2/28/2017

(In Whole Numbers)

	<u>Annual Budget</u>	<u>Current Period Actual</u>	<u>Budget To Actual Variance</u>	<u>Budget Percent Remaining</u>
Revenues				
Interest Earnings				
Interest Earnings	0	59	59	0.00%
Special Assessments				
Tax Roll	18,283	18,283	0	0.00%
Total Revenues	<u>18,283</u>	<u>18,342</u>	<u>59</u>	<u>0.32%</u>
Expenditures				
Contingency				
Capital Reserve	18,283	0	18,283	100.00%
Total Expenditures	<u>18,283</u>	<u>0</u>	<u>18,283</u>	<u>100.00%</u>
Excess Of Revenues Over (Under) Expenditures	0	18,342	18,342	0.00%
Exc. Of Rev/Other Sources Over/(Under) Expend./Other Uses	0	18,342	18,342	0.00%
Fund Balance, Beginning of Period	0	69,814	69,814	0.00%
Fund Balance, End of Period	<u><u>0</u></u>	<u><u>88,156</u></u>	<u><u>88,156</u></u>	<u><u>0.00%</u></u>

Waters Edge Community Development District

Statement of Revenues and Expenditures

200 - Debt Service Fund

From 10/1/2016 Through 2/28/2017

(In Whole Numbers)

	<u>Annual Budget</u>	<u>Current Period Actual</u>	<u>Budget To Actual Variance</u>	<u>Budget Percent Remaining</u>
Revenues				
Interest Earnings				
Interest Earnings	0	290	290	0.00%
Special Assessments				
Tax Roll	<u>757,933</u>	<u>757,937</u>	<u>4</u>	<u>0.00%</u>
Total Revenues	<u>757,933</u>	<u>758,227</u>	<u>294</u>	<u>0.04%</u>
Expenditures				
Debt Service				
Interest	377,933	190,463	187,470	49.60%
Principal	<u>380,000</u>	<u>0</u>	<u>380,000</u>	<u>100.00%</u>
Total Expenditures	<u>757,933</u>	<u>190,463</u>	<u>567,470</u>	<u>74.87%</u>
Excess Of Revenues Over (Under) Expenditures	<u>0</u>	<u>567,764</u>	<u>567,764</u>	<u>0.00%</u>
Exc. Of Rev/Other Sources Over/(Under) Expend./Other Uses	<u>0</u>	<u>567,764</u>	<u>567,764</u>	<u>0.00%</u>
Fund Balance, Beginning of Period	0	580,892	580,892	0.00%
Fund Balance, End of Period	<u><u>0</u></u>	<u><u>1,148,656</u></u>	<u><u>1,148,656</u></u>	<u><u>0.00%</u></u>

**Waters Edge CDD
Investment Summary
February 28, 2017**

<u>Account</u>	<u>Investment</u>	<u>Balance as of February 28, 2017</u>
SunTrust	Money Market	\$ 101,830
The Bank of Tampa	Money Market	187,214
	Total General Fund Investments	<u>\$ 289,044</u>
The Bank of Tampa ICS Capital Reserve		
The Park National Bank	Money Market	\$ 88,150
The Washington Trust Company of Westerly	Money Market	6
	Total Reserve Fund Investments	<u>\$ 88,156</u>
US Bank Series 2015 Reserve A-1	US Bank Money Market 5	\$ 360,028
US Bank Series 2015 Reserve A-2	US Bank Money Market 5	18,108
US Bank Series 2015 Revenue	US Bank Money Market 5	716,161
US Bank Series 2015 Prepayment	US Bank Money Market 5	1,937
US Bank Series 2015 Excess Revenue	US Bank Money Market 5	10,454
	Total Debt Service Fund Investments	<u>\$ 1,106,688</u>

Waters Edge Community Development District

Summary A/R Ledger

001 - General Fund

From 2/1/2017 Through 2/28/2017

<u>Invoice Date</u>	<u>Customer Name</u>	<u>Invoice Number</u>	<u>Current Balance</u>
10/1/2016	Pasco County Tax Collector	FY16-17	<u>12,899.11</u>
		Total 001 - General Fund	12,899.11

Waters Edge Community Development District

Summary A/R Ledger

200 - Debt Service Fund

From 2/1/2017 Through 2/28/2017

<u>Invoice Date</u>	<u>Customer Name</u>	<u>Invoice Number</u>	<u>Current Balance</u>
10/1/2016	Pasco County Tax Collector	FY16-17	<u>41,968.63</u>
		Total 200 - Debt Service Fund	<u>41,968.63</u>
Report Balance			<u><u>54,867.74</u></u>

Waters Edge Community Development District

Aged Payables by Invoice Date

Aging Date - 12/1/2016

001 - General Fund

From 2/1/2017 Through 2/28/2017

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Current Balance</u>
Cardno	2/23/2017	221619	Engineering Services- Thru 02/10/17	1,005.00
Edward Grillo	2/23/2017	EG022317	Board of Supervisors Meeting 02/23/17	200.00
Michael T. McCarthy	2/23/2017	MM022317	Board of Supervisors Meeting 02/23/17	200.00
Robert Sipple	2/23/2017	BS022317	Board of Supervisors Meeting 02/23/17	200.00
Roger LeBlanc	2/23/2017	RL022317	Board of Supervisors Meeting 02/23/17	200.00
Straley Robin Vericker	2/22/2017	14125	General Legal Services 02/17	415.00
Tampa Bay Times	2/15/2017	421754	Acct # 113848 Legal Advertising 02/15/17	97.60
			Total 001 - General Fund	2,317.60
Report Total				2,317.60

Waters Edge Community Development District
Notes to Unaudited Financial Statements
February 28, 2017

Balance Sheet

1. Trust statement activity has been recorded through 02/28/17.
2. See EMMA (Electronic Municipal Market Access) at <http://www.emma.msrb.org> for Municipal Disclosures and Market Data.
3. For presentation purposes, the Reserves are shown in a separate fund titled Reserve Fund.

Summary A/R Ledger-Payment Terms

4. Payment terms for landowner assessments are (a) defined in the FY16-17 Assessment Resolution adopted by the Board of Supervisors, (b) pursuant to Florida Statutes, Chapter 197 for assessments levied via the county tax roll..

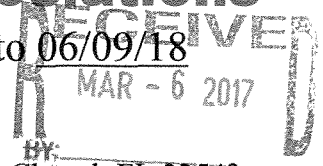
Summary A/R Ledger-Subsequent Collections

5. General Fund – Payment for Invoice FY16-17 in the amount of \$1,667.82 was received in March 2017.
6. Debt Service Fund – Payment for Invoice FY16-17 in the amount of \$5,426.44 was received in March 2017.

Tab 10

Pasco Alliance of Community Associations

Application: Initial Renewal from 06/10/17 to 06/09/18



Mail application with checks payable to:

Mr. Gerald D. Lynn, PACA Treasurer, 30407 Lettingwell Circle, Wesley Chapel, FL 33543

Membership Classes: A-1 (\$50) A-2 (\$25) A-3 (\$25) B (\$10)

ORGANIZATIONAL MEMBER (Class A): Please Complete

No. Residential Units _____

Waters Edge CDD

Name of Organization

Rizzetta & Co., Inc.

Name of Property Manager

5844 Old Pasco Rd Ste 100

Billing Address

Wesley Chapel

City

FL

State

33544

Zip Code

1.	_____	_____	_____
	Chairperson / President of Board	Email Address	Telephone Number
2.	_____	_____	_____
	Vice Chairperson / President of Board	Email Address	Telephone Number
3.	_____	_____	_____
	Secretary of Board	Email Address	Telephone Number
4.	_____	_____	_____
	Treasurer of Board	Email Address	Telephone Number
5.	_____	_____	_____
	Director / Supervisor of Board	Email Address	Telephone Number
6.	_____	_____	_____
	Director / Supervisor of Board	Email Address	Telephone Number
7.	_____	_____	_____
	Director / Supervisor of Board	Email Address	Telephone Number
	_____	_____	_____
	Primary Representative to PACA	Email Address	Telephone Number

Signature of President / Chairperson of Board _____

Date _____

INDIVIDUAL MEMBER Class B):

_____	Name of the Development	_____	_____
Individual's Street Address	City	<u>FL</u>	Zip Code
_____	_____	State	_____
Individual's Email	_____	_____	Telephone Number
_____	_____	_____	_____
Signature of Individual	Printed Name of Individual	_____	Date